

NCRC BORC Meeting Minutes

July 24th 2023 via Zoom

Call to Order

6 pm PST by Gretchen Baker

Recording Secretary: Laura Demarest

In Attendance

Gretchen Baker (NC), Mel Eady-Pumplin (TC), DJ Walker (SC), Sarah Truebe (SW), John Punches (PNW), Zeb Lilly (Diving), Brian Ekey, (Medical), Rene Ohms (RM), Jess Deli (Central), Greg Moore (NE), David Angel (WR), Berta Walker (Finance), Brandon Powers (SE), Tony Smith (Eastern)*, Rebecca Land-Segrest (EC), Laura Demarest (Recording Secretary), Billy Chrimes (EC), Casey England (EC, Certification), Emily Davis (NSS AVP)*

Proxies: SW proxy for WR (for a short portion of meeting), Diving proxy for Eastern (for a portion of the meeting)

Gretchen welcomed everyone and conducted roll call - 18 total attendees

Proposed changes to meeting agenda - None

Approval of 2023 April BORC meeting minutes

SC moved to accept April meeting minutes. SW seconded. Approved by vote.

Officer Reports

National Coordinator – Gretchen reported on the national seminar in Mentone, AL and felt that it went well with good communications throughout the instructor team.

Training Coordinator – Mel Eady-Pumplin provided no written report but felt that the National seminar was really great. A few instructors may be close to expiring and she will send notices soon.

Finance - Berta Walker gave an overview of NCRC finances and reported that all accounts were reconciled. The balance shown reflects finances after the national seminar. Report was shown/attached.

- No Regional Officer reports

Education Committee – Mel reported on the new interest group meetings using Google Classroom spaces. There is an Ed Comm member in each committee who can provide feedback on the success of these interest groups. Ekey shared some updates regarding L2 and L3 medical lectures (and links were provided) and Mel showed comments and feedback from the Ed Committee regarding these updates. *Medical moved to accept and implement the new medical curriculum for L1, L2, and L3 as presented and piloted (with allowance for editorial changes as feedback is incorporated). Current copies are available for review in the MiG Google Classroom. Eastern seconded. Discussion ensued. Friendly amendment was made and accepted as follows: **Medical moved to accept and implement the new medical curriculum for L1, L2, and L3 as presented and piloted. Current copies are available for review in the MiG Google Classroom. Eastern seconded. Motion passed by acclimation.***

Old Business

2023 Seminar Recap – Rebecca provided an overview of the successful event, finances, and venue host Larry asking when the next event will be scheduled. Mel gave feedback from the perspective as Training Coordinator and with new updates to curriculum and felt the event was well organized and ran smoothly overall. 138 total attendees (including students and instructors)

Other – Greg reported that the New York seminar in 2023 has had a date change and the new confirmed dates are June 6-15th – registration will open this fall.

New Business

Vote to approve provisional instructors from IQ class – Mel gave an update about the 2023 IQ class and conveyed that one of the students was not recommended. ***TC moved to accept Ron Miller, Larry Manning, Michael Hopkins, Michael Raymond as provisional instructors. Diving seconded. Motion passed. Some discussion ensued on ensuring that IQ students not accepted have a path forward for reapplication and continued development.***

Standard Operating Guidelines – Sarah provided information on the proposed updates and discussed each SOG in detail, as necessary

- a. 103. Chain of Command
- b. 105. Incident Reporting
- c. 109. Youth Participation
- d. 207. SPAR Lead Instructor
- e. 301. National Seminars - tabled
- f. 302. Regional Seminars - tabled
- g. 304. Seminar Evaluation - tabled

The SWR moved to accept these SOGs as edited: 102, 103, 107, 201, 203, 207 and the Instructor Development Policy replaces policy 204 (Probationary Instructors). SC seconded. Motion passed.

- h. Additional – 101. NCRC Charter – NSS AVP, Emily Davis confirmed that changes being proposed will need to be passed to the NSS Board of Governors for approval. The National Coordinator and Finance Officer will review upcoming NCRC budgets in need of NSS approval and *****draft the recommendations for presentation to the BOG for approval.*****

NCRC Technology Proposal – Billy Chrimes provided updates on the Google Workspace and reports that only about a dozen instructors have yet to join the Google Workspace. The Technology Proposal involves forming a Technology Committee to handle website updates, database management, and document archival. Greg conveyed that work on the new website has been difficult. Database migration has not started yet due to platform/hosting incompatibility and there are several complexities that will need to be solved by the Technology Committee. Greg, Dav, and Billy will participate in the Technology Committee going forward and report back at the next meeting.

Current List of NCRC Instructors – Mel is working to update the Instructor database with the most current information and shared the list of those who have expired or are close to expiration. She is working to reach out to those who are close to expiration to make sure their information is up to date.

Other – The next BORG meeting is TBD but there was discussion to have it as a Google Classroom to test out the new workspace tools.

Announcements – Gretchen mentioned that NSS Award nominations are coming up and encouraged NCRC Instructors to consider who may be worthy of recognition.

Meeting adjourned at 7:43 pm PST